

LEARNING AND DEVELOPMENT

- Assist the Customer Care Supervisor to Identify the training needs of support staff and assist in meeting these needs as appropriate through coaching, mentoring, shadowing, ongoing support and participation in training & development programmes

PERSON SPECIFICATION

- Ability to work flexible shifts
- Clean, current, valid, driving licence and own transport
- SVQ Level 3 in Health & Social Care combined with a minimum 3 years experience as a Support Worker in community based services.
- Ability to work with minimum supervision
- Able to develop high standard of PCP and Risk Management Plan
- Previous experience of staff supervision processes
- Attention to detail
- Able to communicate effectively verbally, in writing and electronically
- Able to produce written reports as required
- Confident user of Word/Email
- Previous coaching/mentoring experience advantageous

ADDITIONAL INFORMATION

Undertake any other duties that may appropriately be required by Line Managers in the best interest of the service users, purchasers, the company and other stakeholders.

LOCATION OF WORK

Head Office, Clackmannanshire, however travel will be required to other company offices as and when required.

SALARY

£7.50 - £8.35 per hour dependent on experience and qualifications